

# NITE Tuition & Fees Summary

Summer 2009 rates as of Nov. 2008 • Subject to change without notice • For more information, please call 1-800-877-4723, x1326.

## Admission

|  |       |
|--|-------|
| <b>Application fee - BA, MEd, CAGS</b> (non-refundable) . . . . .        | \$30  |
| <b>Application fee - EdD</b> (non-refundable) . . . . .                  | \$100 |
| <b>Admission deposit</b> (non-refundable, credited to tuition) . . . . . | \$100 |

Due prior to registration; confirms your intention to attend a Cambridge College degree program.

**NITE Tuition** Rates are set by the Board of Trustees and are subject to change. Current rates apply to all students.

|   |         |
|---|---------|
| BA (per credit) . . . . .                             | \$400   |
| MEd (per credit) . . . . .                            | \$500   |
| CAGS (EC prefixes, per credit) . . . . .              | \$605   |
| EdD (ED prefixes, per credit) . . . . .               | \$1,150 |
| Dissertation extension courses (per credit) . . . . . | \$525   |

Courses offered in collaboration with other institutions: Tuition and other fees may differ from standard Cambridge College rates.

Call Bursar's Office, program director, or admission counselor for information.

## NITE Academic Services—Summer Institute

**School Guidance practicum fee** . . . . . \$500  
Tuition for practicum and practicum seminar are additional.

**National Board Certification support** . . . . . TBD  
Participation optional; not eligible for financial aid.

## Other Charges & Expenses

**Check returned by bank** . . . . . \$35

**Course materials fee** (for materials provided in class) . . . . . variable

**Counseling Psychology internship/practicum fee**  
(MEd and CAGS; charged when internship/practicum is taken; course tuition additional) . . . . . \$500

**EdD research fee** (charged in first term) . . . . . \$350

**Financial aid late fee** . . . . . \$50  
May be charged if financial aid file is not completed by add/drop deadline.

**Payment plan service charge** (per term) . . . . . \$60

**Student Injury and Sickness Insurance Plan** — Required of all matriculated students by Massachusetts state law.

**Undergraduate portfolio evaluation fee** . . . . . \$100  
Per credit attempted (\$300 for a 3-credit course)

**Late payment fee** . . . . . \$100  
May be charged if payment arrangements are not made by June 13.

**Lost room key** (Summer Institute rooms at host site) . . . . . \$225

**Room damage & loss** . . . . . as charged by host site

## Summer Room & Board

Cambridge College selects a summer site with basic accommodations for students and the facilities and services needed to support academic activities. Charges are set accordingly.

Air conditioned rooms are limited. Please apply early.

|        | BA, CAGS<br>4 weeks | MEd, EdD<br>5 weeks | Per week |
|--------|---------------------|---------------------|----------|
| Double | \$2,496             | \$3,120             | \$624    |
| Single | \$3,040             | \$3,800             | \$760    |

Double occupancy rates are per person.

Check website for updated information.

## Graduation & Transcripts

**Degree processing fee** . . . . . \$110  
Charged in last term, for processing records.

**Official transcripts** (request in writing from Registrar) . . . . . \$5

**Transcript with rush service** . . . . . \$20  
Additional charge for express shipping, if desired.

**Unofficial transcript** (given to student) . . . . . \$2

## Late Degree Completion Fees

**Active candidacy fee** . . . . . \$100  
Per term with registration as a late degree completion student.

**Late Capstone fees (BA, BS)**  
Second & third terms, per term . . . . . \$200  
(includes active candidacy fee); no charge if completed in the next term after the first attempt.

Each additional term until completed . . . . . \$100

**Late Independent Learning/Research Project fees (MEd, MM, CAGS)**  
Second & third terms after first registration  
(must register with final seminar) . . . . . \$400  
Per term (includes active candidacy fee)

Each additional term until completed . . . . . \$100

# Payment & Refunds — Highlights

## Payment

Provision for payment of tuition is required prior to registration for each term. Tuition bills are prepared on the basis of course registrations each term. Registration is officially cleared by the Bursar's Office upon satisfactory payment arrangements according to standard policies. Students cannot register until payment arrangements have been made, including:

1. Full payment of all charges from previous terms, and
2. Full payment of new term tuition, or payment plan arrangement, including financial aid.

All checks should be made payable to Cambridge College, and may be mailed or delivered to the Bursar's Office. The College also accepts Visa and MasterCard.

**Payment plan** — A deposit is required at the beginning of the term, and the remainder of current charges is paid in installments. All prior charges must be paid before a payment plan may be made for a subsequent term. Contact the Bursar's Office or go to the Cambridge College web site for further details and application forms.

## Tuition Credit & Liability for Courses Dropped

To receive tuition credit, a completed Add/Drop Request form or Leave of Absence/Withdrawal form is required; verbal notification is not accepted. The "received" date on the form determines the tuition liability. **Students who do not attend classes for which they have registered, and do not submit the form, remain liable for full tuition.**

### Date Add/Drop Form is Received . . . . . Tuition Credit

#### Summer NITE courses:

|   |      |
|---|------|
| Before the first class . . . . .  | 100% |
| Before second class or when no more than six hours of class time have elapsed, whichever comes first. . . . . | 75%  |
| After the second class. . . . .   | 0%   |

Students considering a leave of absence or withdrawal from the College are urged to see the Bursar's Office before leaving the College in order to arrange payment of any outstanding balance. Students who have received financial aid must contact the Financial Aid Office.

## Refunds & Repayment

Students who withdraw from Cambridge College or take a leave of absence after having paid the current term charges or receiving financial aid are subject to the following refund and repayment policies.

***A Leave of Absence/Withdrawal form must be filed at the Registrar's Office before leaving the College.***

Federal guidelines mandate that tuition, fees, and other related charges are prorated based upon each student's enrollment status. Tuition and fees may be refunded. No other charges are refundable.

### General Refund Policy

Students not receiving Title IV financial aid or state scholarship monies are eligible for refund of current term charges paid as follows:

| Withdrawal Date . . . . .   | Refund |
|---|--------|
| Before add/drop deadline (within first two weeks of term) . . . . . | 100%   |
| During third week of term . . . . .                                 | 75%    |
| During fourth week of term . . . . .                                | 50%    |
| During fifth week of term . . . . .                                 | 25%    |
| Thereafter . . . . .  | 0%     |

Title IV and state scholarship recipients are subject to different refund/repayment calculations.

### Repayment of Federal Funds

Students receiving federal financial aid, who withdraw from the College or stop attending all classes during a term before more than 60% of the term has elapsed, are subject to specific federal regulations.

The amount of Title IV aid that you must repay is determined by the federal formula for return of Title IV funds as specified in Section 484B of the Higher Education Act.

The amount of Title IV aid that you earned during the term before you withdrew is calculated by multiplying the total aid for which you qualified by the percentage of time in the term that you were enrolled (college work-study not included).

### Your disbursement or repayment owed:

- If less aid was disbursed to you than you earned, you may receive a late disbursement for the difference.
- If more aid was disbursed to you than you earned, you will be billed for the amount you owe to the Title IV programs and any amount due to the College resulting from the return of Title IV funds used to cover College charges.

***For more information about payment and refunds, see the Cambridge College Academic Catalog or call the Bursar's Office at 1-800-877-4723 ext. 1326.***