

Welcome ♦ Contacts

Cambridge College welcomes adult learners based on motivation, prior life achievement, and commitment to realizing life goals, rather than on the results of standardized entrance exams. An admissions counselor talks with you and helps you collect all required materials. An interview with your admissions counselor and review of your file establish whether or not Cambridge College is right for you, and whether or not you are ready for Cambridge College. Some programs have specific assessment and admission requirements.

NITE Admissions ♦ 800-380-1218

On the Web

National Institute for Teaching Excellence ♦ www.cambridgecollege.edu/nite
Cambridge College main website ♦ www.cambridgecollege.edu

Cambridge, MA — Main Offices, Locations & Contacts

Main Building, Main Offices ♦ 1000 Massachusetts Avenue
School of Education ♦ 80 Prospect Street
Website ♦ www.cambridgecollege.edu

Financial Aid 800-877-4723 x1440 . financialaidweb@cambridgecollege.edu
International 617-873-0142 Anna.Evans@cambridgecollege.edu
Student Services . . 617-873-0142 Susan.Connors@cambridgecollege.edu
Registrar 800-877-4723 x1101 . cereg@cambridgecollege.edu
Student Records . . 800-877-4723 x1447 . studentrecords@cambridgecollege.edu
Student Services . . 800-877-4723 x1120 . Cecelia.Cull@cambridgecollege.edu
Disability Support . 800-877-4723 x1470 . Diane.Paxton@cambridgecollege.edu
Transfer Credit . . . 800-877-4723 x1181 . xfrcredit@cambridgecollege.edu

Please Send Your Application

and other materials to



Cambridge College / NITE
Office of Student Records
1000 Massachusetts Avenue
Cambridge, MA 02138



Important Tips

NITE 2008 — Important Dates

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| Mar/Apr | Summer course registration opens; Date supplied with your acceptance packet |
| As soon as you apply for admission, apply for financial aid at www.cambridgecollege.edu/financialaid | |
| June 1 | Application deadline |
| June 13 | Summer term fees due or payment plan application due with deposit |
| June 21 | Arrive & check-in day |
| June 23 | Classes begin |

Keep Photocopies

Keep copies of your completed application and other items you submit. Application materials may not be returned, duplicated for personal use, or forwarded.

Complete Admission File Required

Your file must have all items listed in this booklet. If at least the **official** transcript of your prior degree is in your file, you may register for your first term's classes before the file is complete. However, you may not register for your second term until the file is complete.

Second Cambridge College Degree

Are you applying for a second Cambridge College degree program? All new documents are required. Please contact the Registrar's Office to release an official transcript of your prior degree.

Doctoral Program Applicants

Please ask your admission counselor about the application process and request the separate EdD application booklet.

International Transcripts

International Transcripts must be translated and evaluated by authorized agencies. You must obtain this service. Suggestions include:

- ♦ Center for Educational Documentation, 617-338-7171, www.cedevaluations.com
- ♦ World Education Services, 212-966-6311, www.wes.org
- ♦ American Association of Collegiate Registrars & Admissions Officers, www.aacrao.org

If original documents are located in countries where there are extenuating circumstances, a notarized copy of the original transcript may be acceptable. International transcripts with translation and evaluation, documenting degrees earned at international institutions, must be received before you may enroll.

College Information & Policies

Cambridge College Mission & Values

Mission — To provide academically excellent, time-efficient, and cost-effective higher education for a diverse population of working adults for whom those opportunities may have been limited or denied.

Values — Cambridge College is a responsive learning community, where working adults can find ways to make the personal and professional changes they need to achieve their goals. Learning at Cambridge College takes place in an atmosphere of true diversity, where students support each other in a collaborative learning process that respects their needs and values, their prior learning and life experiences. The College's innovative adult-centered learning model links theory and practice, helping students to acquire the academic credentials they seek, enrich their lives and careers, and become leaders in their communities.

An Equal Opportunity Institution

Cambridge College is an equal opportunity institution committed to providing a diverse academic environment for its students, faculty, and staff, regardless of race, color, national origin, citizenship, religion, marital status, gender, sexual identity, sexual orientation, genetic information, veteran's status, pregnancy, disability, age, or any other legally protected status.

Accreditation & Authorization

The College is accredited by the New England Association of Schools and Colleges, Inc. (NEASC) through its Commission on Institutions of Higher Education.

Cambridge College and all programs listed in this publication are authorized in **Massachusetts**. Cambridge College is approved to operate in **California, Georgia, Tennessee, Virginia, and Puerto Rico** and offer the programs listed in this publication at those regional centers.

Educator Licensure Program Approval

Massachusetts — Cambridge College programs preparing students for educator licensure are approved by the Massachusetts Department of Education and are subject to its regulations and standards.

California, Georgia, Tennessee, Virginia — Students may apply for licensure in these states after completing a Cambridge College educator licensure program that is approved by the Massachusetts Dept. of Education.

Other states — Cambridge College licensure programs are approved by the Massachusetts Dept. of Education, which has reciprocal licensure agreements with many states.

Make an Informed Decision

Applicants are responsible for reading the Academic Catalog to get all the information needed to make an informed decision.

Educators — Applicants pursuing licensure are responsible to get current information from the state licensing authorities and meet their requirements. It is essential that you understand how differences between non-licensure and licensure programs may affect your plans for licensure or for licensure status upgrades. Before you enroll, please verify your program choice with your state dept. of education.

The Cambridge College Academic Catalog is available in print upon request and online at www.cambridgecollege.edu/. Please see the catalog for more information, such as your program requirements and policies, tuition and fees, and refund policies.

Writing Assessment & Support

Most Cambridge College programs conduct a writing/analytical skills assessment early in the first term. If the assessment indicates need, your seminar leader/academic advisor will refer you to appropriate course work and to the college's writing support services, so that you can get the most from your course work.

Applicants to our National Institute for Teaching Excellence programs submit the writing assessment online as part of the admission process. See NITE home page on the Cambridge College website.

Applicant Records & Privacy

All application materials become part of Cambridge College records and will not be returned. Materials received in the applications process may not be removed or duplicated for personal use, or forwarded to any third party.

Access to the information supplied on your application form, supporting materials, and student education records, is strictly limited under the Family Educational Rights and Privacy Act of 1974. In compliance with the Act (FERPA), the College does not permit the release of personally identifiable information in student records without the written consent of the student, except as specifically allowed by FERPA statute or regulation.

This publication has been prepared from information available at the time of printing. All information may be subject to change without notice. Further information is available in the Cambridge College Academic Catalog.